

Gareth Owens LL.B Barrister/Bargyfreithiwr  
Head of Legal and Democratic Services  
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: Cllr Alison Halford (Chair)

CS/ST

Councillors: Glyn Banks, Haydn Bateman,  
Alan Diskin, Tim Newhouse, Ian Roberts and  
Arnold Woolley

10 December 2013

Paul Williams

Sharon Thomas 01352 702324  
sharon.b.thomas@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **AUDIT COMMITTEE** will be held in the **CLWYD COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 18TH DECEMBER, 2013** at **10.15 AM** to consider the following items.

**\*\* Members will note the start of the meeting is 15 minutes later than normal. This is for a short informal meeting at 10am to receive a briefing on declarations of interest from the Monitoring Officer/Deputy Monitoring Officer.**

Yours faithfully

Democracy & Governance Manager

### **A G E N D A**

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **MINUTES** (Pages 1 - 18)

To confirm as a correct record the minutes of the meetings held on 25 September and 7 October 2013 (copies enclosed).

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The Council welcomes correspondence in Welsh or English  
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 4 **FLEET MANAGEMENT** (Pages 19 - 32)  
Report of Director of Environment enclosed.
- 5 **ANNUAL AUDIT LETTER** (Pages 33 - 38)  
Report of Head of Finance enclosed.
- 6 **AUDIT OF FINANCIAL STATEMENTS 2012/13 - ISSUES RAISED** (Pages 39 - 44)  
Report of Head of Finance enclosed.
- 7 **TREASURY MANAGEMENT MID YEAR REPORT 2013/14** (Pages 45 - 62)  
Report of Head of Finance enclosed.
- 8 **CORPORATE GOVERNANCE** (Pages 63 - 92)  
Report of Head of Legal and Democratic Services enclosed.
- 9 **INFORMAL MEETING BETWEEN AUDIT COMMITTEE MEMBERS AND OVERVIEW & SCRUTINY CHAIRS/VICE CHAIRS** (Pages 93 - 100)  
Report of Head of Legal and Democratic Services enclosed.
- 10 **SIZE OF AUDIT COMMITTEE** (Pages 101 - 104)  
Report of Head of Legal and Democratic Services enclosed.
- 11 **INTERNAL AUDIT PROGRESS REPORT** (Pages 105 - 134)  
Report of Head of Finance enclosed.
- 12 **FORWARD WORK PROGRAMME** (Pages 135 - 138)  
Report of Head of Finance enclosed.